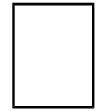
CURRICULUMVITAE

SUBHASREE MOHANTY Contact No.:- 8242757973

E-Mail: dazzlingsubha13@gmail.com



CAREER OBJECTIVE:-

To perform to the best of my ability, work hard with patience and cooperation to achieve creative and challenging goals and enhance my career in progressive environment.

EDUCATIONAL QUALIFICATION:-

- Now Still Continuing Graduation +3 sc from Gopalpur college.
- •+2 sc with 67% from Binayak Acharya college, Berhampur in the year 2022.
- 10th with 65% from S.S.V.M Ramahari nagar, Berhampur in the year 2020.

WORK EXPERIENCES:-

• Presently working in NK Associates Agency Telecalling (from Feb 2023 to till date)

JOB RESPONSIBILITIES:-

- Preparation of Daily Reports & Estimates.
- Entry and updating of daily documents.
- Arranging meetings to make plans to achieve the monthly target.

STRENGTHS:-

- Sincere and hard working
- Punctuality
- Quick learner & Positive attitude
- Result oriented and can work in any working situation

TECHNICAL KNOWLEDGE:-

- Well versed with MS Office (MS Excel, MS Word & MS PowerPoint).
- Experienced in working on MS Office (MS Excel, MS Word & MS PowerPoint).

CURRICULUMVITAE

INTEREST & HOBBIES:-

- Making new innovations in work.
- Traveling, Reading Newspapers.
- Listening to music.
- Playing Game's.

PERSONALITY TRAIT:-

- High energy, confident to achieve my goals
- Highly organized and friendly person and able to establish long term positive relationships.
- Multi-tasking

PERSONAL DETAIL:-

Name : Subhasree Mohanty

Father's Name : Biranchi Narayan Mohanty

Date of Birth 7th May 2004

Marital Status Single Indian Nationality Religion Hindu Sex :Female

Languages Known: English, Hindi, Odia

RESIDENTIAL ADDRESS:-

Kharabela nagar 4th line near Braja nagar kali Temple Berhampur, Odisha

DECLARATION:-

I do hereby declare that all the information and facts are true and complete to the best of my knowledge and belief.

DATE: - 04.12.2024 PLACE: - Berhampur

SUBHASREE MOHANTY Signature of the Candidate